

**Trinity Bible Chapel**  
**Risk Mitigation Strategy for Sunday Services**  
**Updated: October 21, 2020**

1. Sign-ups will be needed for people to indicate which of the two services they would like to attend: 9am or 11:15am. If those services go over our attendance limit, then we will add another service or direct people to Overflow in the building. Part of the Sign-up process will be to answer screening questions. The screening questions will be answered with yes or no to the following:
  - a. Have you or anyone in your immediate family displayed any of the symptoms of COVID-19 as outlined by the Ministry of Health reference document for symptoms found here: [http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019\\_reference\\_doc\\_symptoms.pdf](http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019_reference_doc_symptoms.pdf)?
  - b. Have you or anyone in your immediate family come in close contact with a person with symptoms of COVID-19 or who has come in close contact of a confirmed case of COVID-19 in the past 14 days?
  - c. 3) Have you or anyone in your immediate family travelled outside of Canada in the past 14 days without a valid exception?
2. Parking lot attendants will be present at the entrance to the parking lot to direct people to park around the building and inform people that they should enter the building through the front doors.
3. Two greeters will be stationed by the front doors to greet people. They will have a checklist of those who have registered. They will be asking everyone, "Did you register for the service?". If the answer is "Yes" then they can be instructed to go to the Worship Center and find a seat. If the answer is "No", then they must be instructed to go to the second greeter and answer the above 3 screening questions audibly and provide their name and phone #. If they provide this information, then they can be directed to the Worship Center and to find a seat. As the weather has gotten cooler, ALL doors will remain closed at all times. The greeter will be instructed to NOT initiate physical contact with anyone arriving at the doors.
4. Hand sanitizer is available right inside the doors at both the front and back of the building to all those who enter the building and when they are exiting.
5. Ushers will be present at the double set of wood doors into the worship center which will be propped open. An usher can direct people to find a seat in any row that is not blocked off (seats will be blocked off to allow for social distancing). An usher can also assist people in spacing themselves out well from other families.
6. An offering box will be available on a table at the back of the auditorium for receiving cheques only from those that wish to give that way. But in announcements it will be encouraged to still continue giving online.
7. The connect folder will be offered **both in person and online** and people will be directed to that in the announcements in the service.
8. In the washrooms, hand sanitizer will be available in the washrooms as well. The washrooms will be cleaned and sanitized between services.
9. As of November 1<sup>st</sup>, we will offer 8 week sessions of Kid's ministry which will be by cohort and by registration only. The Nursing Mothers Room and the Nursery will be available for self-care only.
10. In order to move people out of the worship center, we ask people to head straight outside the building using only the rear entrance (except those with physical limitations whose car might be closer to the front doors).
11. After the service, we have a team of volunteers wipe down the common touch areas in the worship center including all the chair arms at the ends of the open rows and the washrooms.
12. An attendee who becomes ill during the service is required to go home.

13. The Province of Ontario requires us to abide by the Waterloo Region's recommendation that staff and volunteers should use a mask/face covering at all times while providing services. This includes greeters, ushers, and pastors administering baptisms.
14. The Face Covering By-law makes it mandatory for residents to wear face coverings in enclosed public places. The by-law exempts children under five and those unable to wear a face covering (due to medical condition, disability, etc.). Businesses are not required to ensure compliance and the by-law confirms that this is an individual choice for you to make as no person shall be required to provide proof of any of the exemptions.

Suggested Signage:

1. A Covid sign warning people to not enter the building if they have any symptoms of coronavirus or been in contact with anyone who has or tested positive or been outside of Canada in the last 14 days. A sign about the Waterloo Region face covering by-law will also be posted.