



HOW PAO WORKS

By subscribing to a Pre-Authorized Offering plan, you personally authorize Trinity Bible Chapel to regularly withdraw your offering directly from your financial institution.

All you need to do is select the amount you wish to give and the most convenient monthly date(s) for the withdrawals (1st or 15th or both).

Trinity Bible Chapel looks after everything else. We arrange for the withdrawal from your account and the bank confirms the transactions on your monthly statement.

ADVANTAGES

- Convenient and trouble free! You no longer have to remember to write your cheque or bring your offering. If you are away, the church continues to receive your offerings.
- Economical – saves envelopes, and most importantly, time.
- Dependable – you know the transaction will be made on the date you specify, not whenever the cheque goes through.
- Cost effective – greatly assists Trinity Bible Chapel in cash management and reduces administrative time.

GETTING STARTED

Complete the following authorization form and enclose a blank cheque for the account you wish to use. Write “VOID” in obvious type across the cheque. Detach and return the completed authorization form and void cheque to the church office or the Get Connected table to the attention of Kristin Vanderboor, Financial Assistant.

Please note the withdrawal date(s) and amount for your records.

HOW TO REVISE OR CANCEL

To change banking information, please fill out another application. To change either the transaction date or amount visit our website at: trinitybiblechapel.ca/give/pre-authorized-offerings/.

If for any reason you wish to cancel the withdrawal, send us a letter/email or call stating this request. We require at least 7 business days prior to the transaction date to avoid any returned cheque charges.

Should you require last-minute cancellation, you can place a “stop-payment” order at your bank. We would prefer you contact us to request cancellation as this would avoid a returned cheque charge.

“Each one must give as he has decided in his heart, not reluctantly or under compulsion, for God loves a cheerful giver.”
2 Corinthians 9:7 ESV

SIGN ME UP!

Please complete this form and return to church office or the Connections table to the attention of Kristin Vanderboor, Financial Assistant.

Today _____ (date), I hereby authorize Trinity Bible Chapel to withdraw my offerings as outlined below and continuing until I notify them to end this agreement.

Circle one of the following withdrawal options:

1st of the month

15th of the month

both the 1st AND the 15th

In the amount of \$ _____ Beginning in the month of: _____

By default it will be designated to the General Fund of Trinity Bible Chapel.

Name: _____

Address: _____

City: _____ Prov.: _____ Postal Code: _____

Phone #: _____ Void Cheque Enclosed? _____

Signature 1: _____ Signature 2 (if joint account): _____

You have certain recourse rights if any debit does not comply with this agreement. For example, you have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD agreement. To obtain more information on your recourse rights, you may contact our financial institution, Kindred Credit Union or visit www.cdnpay.ca.



TRINITY
BIBLE CHAPEL

Address: 1373 Lobsinger Line, Waterloo, ON N2J 4G8 **Phone #:** 519-658-6333

Email: info@trinitybiblechapel.ca **Website:** trinitybiblechapel.ca